

Election Department

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Lorena S. Portillo, Registrar of Voters

RAISE THE VOTE

WHAT DOES “RAISE THE VOTE” MEAN?

The “Raise the Vote” partnership is designed to provide community organizations and businesses with an opportunity to support the electoral process. While raising funds for the worthy causes they support. Organizations and businesses can participate by providing the personnel to staff Vote Centers during an election. (Organizations must have a W-9 form on file with the IRS.) In return, the Election Department writes a check to your organization. By forming a partnership with the Election Department, the funds raised are directed towards worthwhile causes and the voters are served by qualified workers at the polling places.

WHO IS ABLE TO WORK?

Requirements for volunteers are as follows:

- If you are 18 years of age or older, you must be registered to vote in Clark County. The law allows for students 16 & 17 to work without being registered to vote.
- May not be a candidate or a relative of a candidate for nomination or election.
- Must attend and pass a training class (if applicable).
- Remain nonpartisan.
- Must have the skills for the position for which the person is volunteering (See Poll Worker Positions)
- Be ready to work long hours, sometimes more than 14 hours.
- Work well as a team member, and demonstrate good judgment, communication, and people skills.

HOW MANY VOLUNTEERS WILL BE NEEDED?

Countywide, we train approximately 3,000 poll workers for an election. The number needed for each Vote Center varies, fluctuating between 15 to 25 poll workers per site.

WHERE WILL VOLUNTEERS BE LOCATED?

The Election Department will assign volunteers to specific Vote Center.

HOW WILL VOLUNTEERS BE TRAINED?

The Election Department will provide hands on training using our election equipment and training materials. The length of each training session varies based on the position. (Not all positions require training. Estimated training times listed on page 3.)

WHERE WILL THE TRAINING TAKE PLACE?

Training will be held at the Clark County Election Department Training Facility, 1280 West Cheyenne Ave., North Las Vegas NV 89030. Training notices, indicating location and times, are sent out to each poll worker reminding them of their training time and location. A list will also be supplied to your Organization Coordinator.

WHAT HOURS WILL VOLUNTEERS WORK?

During Early Voting, the polls are open for 7 – 14 days. Some shifts could last more than 12 hours.

On Election Days, the polls are open from 7:00 a.m. to 7:00 p.m. All poll workers must arrive by 5:30 a.m. to assemble the voting equipment and prepare the voting room. Once the polls close at 7:00 p.m. and all those in line have voted, all workers help close the polls and could be required to stay til 10:00 p.m.

POLL WORKER POSITIONS

Each poll worker position has specific duties to perform. The following is a listing of each poll worker positions, a brief description of the duties, and training requirements.

POSITION	DESCRIPTION
<i>Monitor</i>	<p>Assists with setup and removal of indoor and outdoor signs. Assists voters using voting machines. Collects Vote cards and distributes “I Voted” stickers to voters.</p> <p>Training: Requires a 3-hour training class. *Early Voting Pay - \$17 an hour. *Election Day Pay - \$200 daily flat rate. *Training Pay - \$50 per class.</p>
<i>Poll Pad Operator</i>	<p>Checks in voters using the Poll Pad and assists with Same Day Registration.</p> <p>Training: Requires a 6-hour training class. *Early Voting Pay - \$17 an hour. *Election Day Pay - \$200 daily flat rate. *Training Pay - \$50 per class.</p>
<i>Mail Ballot Clerk</i>	<p>Oversees the mail ballot drop box and makes sure voters sign and seal their mail ballot envelope before dropping it off.</p> <p>Training: No training class required *Early Voting Pay - \$17 an hour. *Election Day Pay - \$200 daily flat rate.</p>
<i>Line Monitor</i>	<p>Monitor the line looking for voters who need extra help or those violating laws prohibiting campaigning at Vote Centers. Assist handicap voters to the front of the line.</p> <p>Training: No training class required *Early Voting Pay - \$17 an hour. *Election Day Pay - \$200 daily flat rate.</p>